

**Minutes of the meeting of Aston on Trent Parish Council held on Tuesday
18 July 2017 at 7.30pm at Memorial Hall, Aston-on-Trent**

PRESENT: Cllr T Hurrell (Vice -Chairman), Cllr H Wheeler, Cllr C Alberts, Cllr M Selby, Cllr S Graham, Cllr J Longley, Cllr S Graham, Cllr H Cope, Cllr C Toon, Sheena Butcher (Clerk / RFO), District County Cllr and SDDC Cllr N Atkins, SDDC Cllr H Coyle, 1 member of the public

Reference	Agenda Item	PART 1 NON – EXEMPT ITEMS	Action
83/2017-18	Election of Vice-Chairman	It was RESOLVED that Cllr T Hurrell would continue as Vice Chairman and the Acceptance of Office was signed	
84/2017-18	Apologies for Absence	Cllr E Hicklin, SDDC Cllr P Watson, PCSO Emma Guest, PC Paul Russell	
85/2017-18	Removal of Items to Exempt Section	No changes required	
86/2017-18	Declaration of Interest	No declarations made	
87/2017-18	Public Participation	A resident gave thanks to the Parish Council for their display in the Church at Well Dressing.	
88/2017-18	Reports from outside bodies	<p>Report from PCSO Emma Guest Cllr Hurrell read out the report provided by PSCO Emma Guest which included information on thefts, burglaries and a caravan fire on Acre Lane</p> <p>Report from District Cllr H Coyle There was a query from a resident at the Local Plan Part 2 consultation event asking if the proposed development of 9 houses behind Weston Road were part of the Local Plan Part 2 and Cllr Coyle re-iterated that this is outside the village settlement and therefore out of Local Plan Part 2. Cllr Coyle considers that the only change from the consultation on the modifications to the Local Plan Part 2 that impact on Aston on Trent is that the plan now says around 42 houses for the Moor Lane Development (previously said up to) Cllr Coyle is available for queries issues via telephone / email and currently does not conduct member surgeries, however she would consider doing these if there is a need.</p> <p>Report from Derbyshire County Cllr N Atkin Cuttle Bridge - Cllr Atkin presented a letter to the clerk which enclosed an email from Richard Handbury to Cllr Atkin suggesting a side road ahead warning sign being installed and provided a rough estimate for the junction to be signalised. It was RESOLVED that the Parish Council would add this to the next Parish Council meeting and respond after this discussion. There will be no parking charges in Matlock Bath (only) to encourage tourism, other locations are under review. Elvaston Castle issues and costs to refurbish were detailed. It was confirmed that elected school governors require</p>	SB

		approval on the nomination form from an elected DCC member, the current approval of a local resident as a governor will go to DCC Cabinet for approval in August. Cllr Atkin will chase the Minor Maintenance Scheme.	NA
89/2017-18	Minutes 20 June and Extraordinary Meeting 4 July	The minutes of the meeting held on 20 June 2017, copies of which had been previously circulated to members were confirmed to be a true and accurate record and signed by Cllr Hurrell. The minutes of the Extraordinary meeting held on 4 July 2017, copies of which had been previously circulated to members were confirmed to be a true and accurate record and signed by Cllr Hurrell.	
90/2017-18	Update on Actions from June	Minute reference 67/2017-18 no response from DCC, Cllr Atkin to assist with obtaining a response regarding the Fingerpost Sign Minute reference 70/2017-18 Cllr Hicklin and Graham have not yet met to discuss the dead willow tree Minute reference 75/2017-18 - Cllr Toon to arrange for the PCB board to be tested and inform the clerk of the outcome	NA CT
91/2017-18	Clerks Report	The cemetery data is being transferred into electronic format. Cllr Selby will open and close the gate / recreation centre on the 14 th August for the Playmobile and Cllr Cope will close on the 21 st August, the clerk will do the other dates. Cllr Toon will check with the sports clubs to see if they feel that the Mole man should be asked to set more traps and report back to the clerk. The notice of dealing in relation to the assignment of the Gas Lease on Weston Road was signed by Cllr Hurrell. The Health and Safety review took place on 16 July and it was RESOLVED that the following were approved to action: <ul style="list-style-type: none"> a) Playing fields notice board needs replacing and re-siting, a sub group needs to be created to determine if sponsorship can be gained and where to site the board b) Frog bin – missing the back of the bin, clerk to source c) Frog bin / bear bin – needs digging out and dropping back into place, clerk also to check the specification of concreting in the bins with Sutcliffe d) Trees, discuss at the next Parish Council Meeting and ask Steve to check if the Horse Chestnut Tree is dying e) Older benches surrounding the cricket pitch – clerk to request the community payback team refurbish them f) Areas in Sailsbury Plain and surrounding the top and bottom edges of the cricket pitch to be flailed / cleared to make the area useable again – clerk to request that the community payback team do this work g) Cemetery noticeboard requires refurbishment – clerk to request a donation from Wathalls and ask the community payback team to do this work h) Clerk to request the Sexton to top up the last two graves i) Birch tree at the end of the tarmac needs removing (not urgent) 	CT

92/2017-18	Chairman's Report	No report submitted	
93/2017-18	Correspondence Schedule	<p>Correspondence Schedule A was reviewed</p> <p>Correspondence Schedule B</p> <p>Item 1 – Councillors to consider attending the Invitation to the Parish and Town Council Liaison Forum</p> <p>Item 2 – Cllr Hurrell is reviewing the documents and will report back the Parish Council</p> <p>Item 3 – Clerk to chase Cllr Hicklin, if he cannot attend, offer this out to the PC</p> <p>Item 4 – Cllr Graham is reviewing the Open Spaces documents and will report back to the Parish Council</p>	<p>TH</p> <p>SG</p>
94/2017-18	Recreation Centre	It was RESOLVED to instruct the Solicitor to proceed with the Draft Deed of Variation	SB
95/2017-18	WI 90 th Year Celebration Request	<p>The clerk has contacted DCC for advice on siting / permissions required for the suggested fingerpost and not had a response. The clerk is to forward the email to Cllr Atkin to assist with obtaining an answer.</p> <p>Alternative options if the fingerpost is not acceptable to DCC are a bench on the village green, a bench in the proposed new burial ground area or a suggestion from Cllr Atkin was to commemorate the 100th year of the Victoria Cross awarded to former Aston Residents</p>	SB/NA
96/2017-18	Footpath Survey	Trevor Marks will be cutting back footpath 14 from Derby Road to Birds Nest Farm and footpath 15 from Shardlow Road all behind the service area on Saturday 22 July. It was RESOLVED that further work would be issued in due course	
97/2017-18	Trees	<p>It was RESOLVED that a sub group comprising of Cllrs Cope, Graham and Toon would meet to review the boundaries of Gretorex Walk, the Playing Fields and Salsbury Plain to determine the amount of work required to re-instate the boundaries and inspect all the potential tree work required within the village.</p> <p>Turfworks have not removed the branches and wood from the Bowling Green that was part of the quote. Cllr Hicklin to chase and obtain a quote for the half of the tree left that is dead.</p> <p>The clerk is to report the tree on Green Lees that is overhanging the road to DCC</p>	<p>CT / HC / SG</p> <p>EH SB</p>
98/2017-18	The Green	Cllr Toon will cut back the shrub as requested by the Gardener.	CT
99/2017-18	Derby Road Cemetery	Cllr Toon is to survey the Cemetery and compare the proposed plan versus the recent site drawings and forward the details to the Parish Council.	CT
100/2017-18	Free digital skills offer	It was RESOLVED that the clerk would explore the free digital skills training offer	SB
101/2017-18	Floral Decorations	It was RESOLVED to write a letter of complaint to Plantscape based on the following issues; the plants were installed much later than previous years, the plants had only just been planted up and did not look established, the hanging baskets are not of the same quality as last year. The Parish Council RESOLVED to add the floral decorations to the November meeting to determine which company to use next year.	SB

102/2017-18	Speeding in the Village Settlement	It was RESOLVED that upon the Lengths man's return to work, the VAS system will be placed along Weston Road	SB
103/2017-18	Planning Applications and Decision	<p>Planning Applications – It was RESOLVED to:</p> <p>9/2017/0684 – Errection of a conservatory at 103 Derby Road – No comment</p> <p>9/2017/0503 – Retention of garden buildings, walls and fencing at Moorside House – the Parish Council do not agree with retrospective planning on principle and would be very resistant to any future change from recreational use to resident use</p> <p>9/2017/0734 – Pruning of 4 Yew Trees at 17 Aston Hall Drive – request an extension of a week to the deadline to enable the Parish Council to respond</p> <p>Planning Decisions</p> <p>No Decisions have been reported since the last meeting</p>	
104/2017-18	Reports from Outside Bodies	<p>Schools as reported by Cllr Wheeler</p> <p>The primary school have their full allocation of new starters in September</p> <p>SAVE as reported by Cllr Graham</p> <p>The minutes were previously circulated by Cllr Graham</p>	
105/2017-18	Finance – Schedule A & B	<p>The Council RESOLVED that the Accounts set out in Schedule A be approved for payment.</p> <p>The Council RESOLVED that the Accounts set out in Schedule B were correct</p>	
106/2017-18	Budget re-forecast	It was RESOLVED that the report provided by the Finance Advisory Group was accepted and that the revised budget figures would be adopted.	SB
107/2017-18	Date, time of the next meeting, Agenda items to be listed	<p>The August Parish Council meeting will be held a week earlier on the 8th August at 7.30pm at the War Memorial Hall</p> <p>To add Health and Safety checks as a standard agenda item</p>	SB
		<p>Part 2 – Exempt Items</p> <p>The council excluded the public from the remaining part of the meeting and a resolution was passed as follows: <i>That under section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the business set out in the Agenda Item Review of Employee Contracts on the grounds that it involves the likely disclosure of exempt information as defined in the agenda item.</i></p>	
		No Exempt Items	

Schedule A – Information only

Item	Detail	Action taken
1	Tom Sloan – Actions taken from the area forum	Fwd to Parish Council via email
2	Alan Barratt – SDDC Planning re Richmond Village Flue re- routing	Fwd to Parish Council via email
3	Charles Cuddington – update email	Fwd to Parish Council via email
4	Derbyshire ALC – circular	Fwd to Parish Council via email
5	Southern Derbyshire Health Forum agenda x 2	Fwd to Parish Council via email
6	Tom Sloan – Flood Liaison Meeting minutes	Fwd to Parish Council via email
7	Neighbourhood Watch – Pet Fraud Alert	Fwd to Parish Council via email and posted on Facebook
8	SLCC news bulletin	Fwd to Parish Council via email
9	Alan Barratt, replacement sub-station is within the permitted development rights	Fwd to Parish Council via email
10	Southern Derbyshire Health and Social Care Forum Presentation	Fwd to Parish Council via email
11	NALC Chief Executive’s Bulletin	Fwd to Parish Council via email

Schedule B – Requiring Action

Item	Description	Action / Decision
1	Invitation to Parish and Town Council Liaison Forum on 21 September 2017	Fwd to Parish Council – to discuss attendance
2	Consultation letter on the main modifications on the Local Plan Part 2	Fwd to Parish Council via email, hard copy with feedback slip with the clerk. To discuss who will review and provide feedback to SDDC
3	Tom Sloan Parish Invitation to the Annual Parish Liaison Meeting September 13th	Fwd to Cllr Hicklin
4	SDDC Consultation Documents (Strategic Environmental Assessment, Draft Supplementary Planning Document, Strategic Environment Assessment Screening Report, Draft South Derbyshire Design Guide, South Derbyshire Local Green Spaces Options Consultation)	Hard copy with Clerk, link to documents emailed to Parish Council. Check for attendance at the consultation event on

The chairman thanked everyone for attending and the meeting was closed at 9.25pm. **The next meeting will be TUESDAY 8 AUGUST 7.30pm**

Signed _____ Chairman / Vice Chairman