

**Minutes of the meeting of Aston on Trent Parish Council held on Tuesday 18
April 2017 at 6.00pm at Memorial Hall, Aston-on-Trent**

PRESENT: Cllr E Hicklin (Chairman), Cllr T Hurrell (Vice Chairman), Cllr H Cope, Cllr H Wheeler, Cllr C Alberts, Cllr M Selby, Cllr S Graham, Cllr J Longley (arrived 6.20pm) S Butcher (Clerk/RFO) 3 members of the public

Reference	Agenda Item		Action
01/2017-18	Apologies for Absence	Cllr C Toon District Cllrs H Coyle, P Watson, N Atkin County Cllr R Davison PCSO Emma Guest	
02/2017-18	Change of Order	No changes required	
03/2017-18	Declaration of Interest		
04/2017-18	Public Speaking	The play area grass has not been cut, this is because the contractors have not yet started.	
05/2017-18	Reports		
06/2017-18	Minutes March	The Minutes of the Meeting held on 21 March, copies of which had been previously circulated to Members, had a correction for Item 20 A – Save meeting. 2 reporters contacted Save, they were NOT in attendance at the meeting as stated. The minutes including the correction were confirmed as a true record and signed by the Chairman.	
07/2017-18	Update on Actions from March	Item 20 A – Save Meeting, this is a once a month meeting, it was RESOLVED to review the responsibility matrix at the next meeting.	SB

08/2017-18	Clerks Report	<ul style="list-style-type: none"> Propose no longer provide copies of agenda/minutes at meetings unless requested 24hrs prior to the meeting. It was RESOLVED to provide 5 copies of the agenda only for members of the public. PCSO Guest has offered to run speed watch training for min 6 volunteers, have passed to SAVE for response. No responses to date. Lengthsman duties are covered by the Hoover Group and Dave's Son-in-Law for the VAS system. Cemetery Plinths – some plinths are uneven. It was RESOLVED to work in conjunction with the stonemason(s) at the point of erecting the headstones to level them. Clerk Training booked– Freedom of Information & Data Protection 22 May (Belper) and SLCC Weds 28th June @ Kegworth Regional Training Seminar. 	SB
		<ul style="list-style-type: none"> Annual Return and year end finance report is being completed by the former Clerk. Bank – online banking forms have been signed, awaiting the information from the Bank. POD – phoned x4 they don't do servicing but can sell us a new battery, awaiting a quote. Tree in Walnut Close, after a complaint from a resident about a large tree blocking light and the roots disturbing the gitty on Walnut close. It was reported and the damage to the tarmac will be fixed by DCC. All Parish Council documents are now backed up via Dropbox (20gb free for 1 year) • Burial request via Simnetts Weds 26 April 3.15pm, Weston Parish – awaiting forms. Annual Leave – The clerk will be unavailable from 27 April – 3 May. The Clerks answerphone and email message will state to contact Cllr Hicklin in emergency. 	SB
09/2017-18	Chairman's Announcements	<p>Cllr Hicklin and his wife (Clerk to Barrow on Trent Parish Council) has spent time with the new Clerk. The judging panel for the Annual Excellence in the Community award consisted of Willie Tucker, David Brown, Tash Hyde, Mike Edge and Cllr Hicklin. There were four excellent nominations of the Hoover Group, Jane Dunn (Aston Playground Project), Barbara James (Recreation in Aston) and Lindsey Pilkington (Pre-School) The unanimous winners were the Hoover Group as it was felt that they benefitted the whole community.</p>	
10/2017-18	Finance Schedule	<p>The Council RESOLVED that the Accounts set out in Schedule A be approved for payment. An error was found post the meeting, the payment to the Clerk was £1.33 short due to an incorrect entry – this will be rectified in the following months payment</p>	SB

11/2017-18	Correspondence	Correspondence Schedule A was reviewed (see below for Schedules) Correspondence Schedule B: Item 1: It was RESOLVED to move the VAS system to the alternative lamp post. The Clerk is to obtain the Lengthsman' s Son in Law details for Cllr Hicklin to action this. Once moved, the Clerk is to contact DCC to inform them of the failed test. Item 2: It was RESOLVED that the Clerk will write to the Derbyshire Children's Holiday Centre to inform them that the Parish Council cannot donate monies outside the Parish. Item 3: DCC have now agreed that that the tree can be removed / cut back and they have notified the resident of this.	SB/ EH
12/2017-18	Recreation Centre	The Application to Borrow has been submitted to DALC. The SDDC Community Grant will be paid to Recreation in Aston who will forward onto the Parish Council acting in partnership with RIA and as the Project Managers.	
13/2017-18	Planning Applications	9/2017/0186 – No comment 9/2017/0242 – No comment 9/2017/0298 – Comment: this development comes in front of the house line which is not in keeping with the other houses on this street.	SB
14/2017-18	Reports from outside bodies <i>Information only</i> a) Reports from outside bodies b) Community/Environment c) Recreation d) School	A: The Aston / Weston joint Parish Meeting has not taken place, Aston PC are still waiting on available dates from Weston. B: Hoover Group – are covering litter picking throughout the Village. Aston Parish Council would like to express their thanks. Additional help will be required for Well Dressing. Cllr Wheeler is the first point of contact for any issues, followed by the Clerk. B: SAVE – Cllr Graham will be attending the SAVE AGM on 4 th May 2017. D: School – the new classroom build is due to start in May and be completed by September	
15/2017-18	Trees	It was RESOLVED that Cllr Graham will inform the parishioner that it is not Aston Parish Councils policy to remove healthy trees and that he is within his rights to remove any overhanging branches that are on his property.	SG

16/2017-18	Well Dressing Display in All Saints Church	It was RESOLVED that a sub committee consisting of Cllrs Selby, Long, Alberts, Cope will action the Well Dressing Display. Cllr Selby to inform the organiser. The clerk to ask Tash Hyde if the board has been stored in the Well Dressing shed.	MS / SB
17/2017-18	Memorial Hall Gas Lease	It was RESOLVED to sign the deed for the gas lease. Cllrs Hicklin and Hurrell signed.	
18/2017-18	Request to install electrics Western Power	It was RESOLVED to agree in principle to Power being installed alongside Derby Road Cemetery. The clerk to inform the landowner.	SB

Finance Schedule for Aston Parish Council Meeting 16 May 2017

Schedule A: Expenditure for Approval

Date	Payee	Memo	Cheque No	Gross Total	VAT	Subtotal where >1 payments
19/04/2017	Cubit Ultrasonic	Lamp Post Testing x 3 lamp posts	2913	33.75		
19/04/2017	Dave Corden	March Wages - Dave Corden	2915	312.00		
19/04/2017	Edward Hicklin	Trophies for Excellence Award	2910	182.94	30.49	
19/04/2017	HRMC	Employers Tax & NI	2911	124.80		
19/04/2017	June Smedley	March Wages - June Smedley	2907	36.00		
19/04/2017	June Smedley	Fertiliser	2907	7.98	1.32	43.98
19/04/2017	SDDC	Dog and Litter Bins Invoice 80735602	2908	1139.04	189.84	
19/04/2017	SDDC	Trade Waste Collection Aston Memorial Hall Invoice 80738079	2909	785.22		
19/04/2017	Sheena Butcher	Setting up the office	2912	31.66	£ 5.27	
19/04/2017	Sheena Butcher	Setting up the office	2912	28.83	3.39	
19/04/2017	Sheena Butcher	Postage for Application to Borrow to DALC	2912	1.30		
19/04/2017	Sheena Butcher	March Wages - Sheena Butcher	2912	453.70		
19/04/2017	Sheena Butcher	Home Office	2912	28.80		
19/04/2017	Sheena Butcher	Refreshments	2912	40.22	£ 1.33	
19/04/2017	Sheena Butcher	Refreshments	2912	57.00		641.51
19/04/2017	Tash Hyde	Memory Stick	2914	9.99	1.66	
19/04/2017	Tash Hyde	Madasafish email hosting	2914	21.78	3.63	31.77
				Total Payments		3295.01
Schedule B: Income since last meeting						
		<i>Bank balance 5/4/17</i>		£ 32,293.65		
		Including income of:				
		<i>Cricket Club donation</i>		£ 1,150.00		
		<i>Community Fund donation for Canal Sign</i>		£ 2,000.00		
		<i>HRMC VAT Refund</i>		£ 3,055.77		
		Plus				
		<i>1st Precept £16693 tax support grant £1317</i>		£ 18,010.00		
		Less Payments above:		£ 3,295.01		
		Balance		£ 47,008.64		

Correspondence Schedule for Aston Parish Council Meeting 18 April 2017

Schedule A – Information only

Item	Detail	Action taken
1	Mark Jones Sunrise Homes – Utility works on Weston Rd w/c 27/3	Posted on FB and emailed to PC
2	Grant Funding from the Football Association	FWD to RIA
3	Planning applications x 3	FWD to PC via email
4	Mark Jones Sunrise Homes – proposed extension to the Development at 84 Weston Road, intention to submit planning application	FWD to PC via email
5	Cemetery Plinths – not level for some headstones, email enquiry from a member of the public	Discussed with Cllr Hicklin, will ask Stonemason to quote to level as part of the erecting of the headstone
6	David Brown – request for the summer activity dates and times to be added into the ACORN	Sent details via email and confirmed with Laura Winter (Community Sport Activation Officer @ SDDC)
7	NALC borrowing application SDDC Community Fund changed to APC working in partnership with RIA and managing the project to enable the grant to be extended until Oct 15 and payment to RIA which will be transferred to the PC	Confirmation Email sent to Ian Hey Community Partnership Officer @ SDDC
8	Annual Return Documentation	Received and being completed by T Hyde
9	Battles over – A nations Tribute & WWI beacons of light brochure	FWD to PC via email(Aston PC are listed)
10	Free broadband in the Recreation Centre from Big Blue Rocket	Passed to RIA to decide to action or not
11	Footpath to Middle Wood re-opened	FWD to PC via email and posted on FB
12	Borrowing Application for Funding to DALC	Posted 11/4/17
13	Consultation Workshop Documents – Getting South Derbyshire Active – Strategy including Aston on Trent’s profile	FWD to PC via email
14	SDDC Flood Liaison Meeting Minutes and Agenda	FWD to PC via email
15	Neighbourhood Watch – Wonga Data Breach	FWD to PC via email and posted on FB

16	SAVE meeting minutes & Amended minutes	FWD to PC via email
17	Member of the public has followed up his letter of objection to Planning about additional 84 Western Rd housing stating that the planning department will be considered responsible for accidents due to increased traffic especially pedestrians and cyclists as it is unsafe if they continue to allow more housing in the village. The clerk was copied in on the email with photographic evidence of grid lock.	Inform PC via this schedule
18	Cemetery Tap – Severn Trent will still supply water but meter reading, billing etc and customer services are looked after by WaterPlus	Inform PC via schedule
19	SDDC have conducted a Community Governance Review for parish boundaries of Barrow on Trent, Stenson Fields and an unparished area at Twyford and Stenson. Decision 1 March to amend the boundaries as per the parish's requests and take place from 1 April 2017	Inform PC via Schedule
20	DHF Community Open Evening and Donnington Community Discount Flyers	FWD to PC via Email and posted on FB

Schedule B – Requiring Action

Item	Description	Action / Decision
1	Cubit Ultrasonic Lamp post testing report and invoice. Derby Road lamp post has failed the test, they tested a near alternative which passed.	FWD to Cllrs Hicklin and Hurrell. Need to decide to move the VAS system to the alternative lamp post who and when. Also to inform Lengthsman when it has been moved for his son in law to be able to change the batteries at the new location
2	Derbyshire Children's Holiday Centre – request for donation	
3	Cllr Graham requested help from Cllr Coyle regarding advice about Sycamore Trees in the conservation area. Owner would like to reduce the height and overhanging trees with the correct permission. Only advice from SDDC is "crown reduced by 10%" which tree surgeons say is impossible. Owner requires a broader description	Awaiting response from planning via Cllr Coyle

The chairman thanked everyone for attending and the meeting was closed at 7pm

The next meeting will be Tuesday 16th May 2017

Signed _____

Chairman / Vice Chairman

APPROVED