

**Minutes of the meeting of Aston on Trent Parish Council held on Tuesday
17 October 2017 at 7.30pm at Memorial Hall, Aston-on-Trent**

PRESENT: Cllr E Hicklin (Chair) Cllr Hurrell, Cllr C Alberts, Cllr M Selby, Cllr S Graham, Cllr J Longley, Cllr S Graham, Cllr C Toon, Cllr Cope, Cllr Wheeler, Sheena Butcher (Clerk / RFO), 4 members of the public

Reference	Agenda Item	PART 1 NON – EXEMPT ITEMS	Action
154/2017-18	Apologies for Absence	District County Cllr and SDDC Cllr N Atkin, SDDC Cllr H Coyle, SDDC Cllr P Watson	
155/2017-18	Removal of Items to Exempt Section	No changes required	
156/2017-18	Declaration of Interest	No declarations made	
157/2017-18	Public Participation	<p>A resident stated that the road markings at the junction of Weston Road and Chellaston Lane were poor. The clerk is to contact Cllr Atkin and ask him to action.</p> <p>A resident informed the Parish Council of his objections to the planning application on Shardlow Road 9/2017/0893 – Cllr Wheeler explained that the local schools might not be oversubscribed but an objection could be that if the families potentially living there are transient, this will put pressure on the schools for specialist support and funding.</p> <p>A resident informed the Parish Council that the lamp post opposite The Cedars on Shardlow Road has not been working for a considerable amount of time and had been reported via DO IT – it was RESOLVED that the clerk will contact Cllr Atkin to ask him to investigate why it has not been repaired.</p> <p>A Neighbourhood Watch Representative informed the Parish Council that the telephone box on Shardlow Road is dirty and has been reported to BT for cleaning twice.</p>	<p>SB</p> <p>SB</p>
158/2017-18	Reports from outside bodies	<p>Report from District Cllr N Atkin – no report due to illness</p> <p>District Cllr Coyle – report via email</p> <p>Safer Neighbourhood meeting next Tuesday 6.15 at Recreation in Aston. On the 20th November at 7pm Weston on Trent Parish Council are having a meeting with Colleen Hempson from the airport. Would a couple of members of Aston Parish Council like to attend? It is not a public meeting but they are asking all the parish councils if they would like to send a couple of representatives. Representatives from SAVE are welcome as well. Clerk to pass the information onto SAVE.</p> <p>At Weston Parish council last night there was talk of over grown hedges on Willow park way and there was mention that they were in Aston Parish - would you be able to have a look and see if you think they are overgrown and if so act accordingly? – Cllr Hurrell will check and inform Weston PC if they are in Aston or not.</p> <p>Peter Watson has attended the airport meeting hence the meeting above. He has also attended the racetrack meeting where they have received noise complaint about music but not the racing. The racetrack are going to be planting 225 trees to help with the noise issue.</p>	<p>SB</p> <p>TH</p>

		<p>Local plan part 2 should be coming to committee on 2nd November. Excellent news that Gladman homes have withdrawn their appeal. SDDC sent them all the data to object to the appeal and then they withdrew it. We don't know the reasons why but hope it was the strength of our argument and the huge local support. The traveller's application is still ongoing and thank you to all residents who are sending in their letters of objection.</p> <p>Neighbourhood Watch Report Police reported incidents in Aston have doubled when compared with last year. Every crime is distressing for the victims involved, however in many instances it can be prevented. In September 2016, there was 3 incidents reported compared to this September 10. These incidents are:</p> <ol style="list-style-type: none"> 1. Two bikes stolen from Weston Lock – 1 recovered 2. Car broken into on Weston Road overnight 3. Van broken into overnight on Weston Road and tools stolen 4. Elderly resident on Clarkes Lane harassed by a youth banging on windows and trying to enter the garage 5. Fly tipping on Acre Lane 6. Two insecure cars entered on Moor Lane overnight with cash and keys stolen 7. Same night, an expensive bike which was secured in a locked shed was stolen on Compton Ave 8. Same night a locked side gate was lifted off its hinges on Green Lees with nothing stolen 9. Same night 3 youths seen riding up and down resident's drives trying garage doors 10. Same night suspicious Silver Vauxhall Vectra seen cruising the village on several occasions 11. Day before a suspicious car in front of The Mansion with 4 men inside apparently looking for a friend – drove off when challenged 12. Fly tipping on Derby Road near the Crematorium Site <p>Already in October that has been a stolen Ford Focus found abandoned on Acre Lane. Always ensure that when using the 101 number that you ask for a crime / incident number, NHW are concerned that "incidents" are not classed as crime and therefore do not count on the statistics. Please be vigilant and join the Neighbourhood Watch Scheme so that all residents of Aston on Trent get the updates and advice that NHW provide.</p>	
159/2017-18	Minutes 19 September	The minutes of the meeting held on 19 September 2017, copies of which had been previously circulated to members were confirmed to be a true and accurate record and signed by Cllr Hicklin.	
160/2017-18	Update on Actions from September	<p>75/2017-18 – Cllr Toon to arrange the testing of the PCB board for the POD – carried forward</p> <p>99/2017-18 – Carried forward</p> <p>124/2017-18 – Had a response from one recommendation but they are too expensive. It was RESOLVED to obtain a quote from Plantscape.</p> <p>137/2017-18 – Sub group of Cllrs Wheeler, Cope and Selby to look at engaging youths aged 14+ in the summer play scheme carried forward</p> <p>139/2017-18 – Sub group of Cllrs Hicklin, Toon and Selby to create a specification for a grass cutting tender – carried forward</p> <p>143/2017-18 – Report from the Playing Fields Advisory Group – carried forward</p>	CT CT SB

		148/2017-18 – Remembrance Row - carried forward	
161/2017-18	Clerks Report	<p>Holiday – from Thursday 19 October for 1 week, will not be contactable so will put an out of office message on the phone and email</p> <p>Parish Council Website – should be up and running in November</p> <p>Winter Service Scheme – we will be notification only, which means we will have the ability to report issues and SDDC will endeavour to assist.</p> <p>General Data Protection Rules come into force next May – attended a course on Monday 16 October, an action plan will be discussed at the November meeting.</p> <p>RIA issues with the football post being damaged by Turfworks – has been fixed, a resident had a window broken by Turfworks, they responded immediately and fixed it with no issues.</p> <p>Footpaths – Trevor Marks is re-cutting the footpaths ready for the village walk, cutting back the growth between Manor Farm Road and Little Moorside including the pathway to the field. Lynn Taylor has written to the Agent for Moor Lane development to ask them to get the owner to cut the hedge and said she will monitor it.</p> <p>Weston Power – the wayleave and agreement has been received, as per the resolution at Septembers meeting, it has been signed in the meeting this evening by Cllr Hicklin and witnessed by Cllr Selby.</p> <p>Cllr Longley has audited the past two quarters financial transactions and reconciled the bank statements to our payments and receipts – all is correct and has been signed as such.</p>	
162/2017-18	Chairman’s Report	<p>Cllr Hicklin met with the Chairman of Weston PC last week and most items have been resolved, the only ongoing issue is the change of Boundary Request to Derbyshire County Council. It was RESOLVED that the clerk would ask Frank McArdle to share any objections that have been raised with Aston on Trent Parish Council so that the process is fair and transparent. Cllr Hicklin thanked Cllr Toon and the clerk for their work on the Recreation Centre. Cllr Hicklin and the clerk attending a meeting with the Chief Executive and representatives of East Midlands Airport along with a number of other Parish Council representatives which was a successful meeting and one of the discussions was that Car Park 1 at the airport has 1 free hour of parking that is not currently well known or advertised.</p>	
163/2017-18	Correspondence Schedule	<p>Schedule A was accepted.</p> <p>Schedule B:</p> <p>Item 1 – Prevent Training, two councillors have already attended a similar course. The clerk is to decline the invitation</p>	SB
164/2017-18	Recreation Centre	<p>The clerk is to request all documentation relating to the original extension from RIA – as the owners of the property, we should have copies of all work undertaken and all original certificates of building regulations etc – to action. Additional costs for Building Inspection (£900 +VAT) and the missing foundation (as yet unknown) The only other outstanding issue is the electricity supply which is being discussed between ICS and Western Power.</p>	SB

		Please like and visit the Facebook page "Aston Playing Fields" for regular updates and pictures of the construction work. The bricks have been selected to best tie in with the existing brick work. ICS are doing an excellent job and Recreation in Aston are also pleased with the work so far.	
165/2017-18	Lamp Post Poppies	Weston Parish Council have also purchased Lamp Post Poppies and will put poppies up on Willow Park Way. Cllr Cope will arrange a working party to put up the poppies on the weekend of 29 th October and will arrange their removal (if in good condition, they will be used next year)	HC
166/2017-18	Health and Safety	The park equipment has been inspected on 28 September, 3 October and 16 October. It was reported by Cllr Graham on the 3 October that the rubber on the baby swings have split on the handlebar. It was RESOLVED that the clerk would check if the swings are under guarantee The Defibrillator was checked on 17/9, there is no green light on the device – this has been reported to Community Heartbeat Trust via their web reporting tool and the outcome will be reported to the Clerk by Cllr Longley	SB JL
167/2017-18	Report from the Playing Fields Advisory Group	A meeting of the advisory sub group will take place to put forward a budget request for 2018-19 at the next meeting Cllr Graham to arrange. Cllr Toon showed the Parish Council a laughing gas cannister left at the POD recently.	SG
168/2017-18	Christmas Tree	It was RESOLVED that the Parish Council would purchase another Christmas Tree for Aston Cross from Mr Christmas Tree but Cllr Hicklin would remind the company when ordering that it must be of better quality to last year. The existing lights will be used. Cllr's Cope, Hicklin and Selby to form a sub group to purchase a smaller tree on the green and lights and also look at this being day 2 of the Living Nativity as part of the Parish's contribution. The sub group are also to investigate the options for electricity supply of the tree on the green.	EH HC/MS/EH
169/2017-18	Signs / advertising on street furniture in the village	There Parish Council discussed the amount of commercial advertising being put up on street furniture throughout the village in addition to local events. It was RESOLVED that Cllr Hurrell would speak to Derbyshire County Council highways department and SDDC about their policy of advertising notices on street furniture / posters in general and in conservation areas. The Parish Council have a policy of removing local adverts / posters that have been left up past their advertising date. Would local groups please remove their adverts in a timely manner	TH
170/2017-18	CCTV	The Parish Council and Neighbourhood Watch representative discussed the use of the CCTV system and RESOLVED the following actions: 1.Location of CCTV – Cllr Hicklin to meet with the new owners of the Post Office to discuss the CCTV and its location 2. Cllr Hurrell is to discuss the claim that the PSCO is ignoring evidence via CCTV with Swadlincote 3. The clerk is to contact Melbourne Parish Council to request a copy of their CCTV policy including who has access and how it is managed in relation to Data Protection	EH TH SB

		4. Neighbourhood Watch is to contact other areas to ask if any groups manage a Parish CCTV system and request copies of any CCTV policies including who has access and how it is managed in relation to Data Protection	BE
171/2017-18	Planning Applications and Decision	<p>Application – the clerk is to add the following comments 9/2017/0893 – change of use from agricultural to residential caravan site – object as per Cllr Grahams draft with the transient school children issues added and to copy the response to the Parish Council. To date the clerk has been copied in on 45 objections</p> <p>Decisions as of 10 October 2017 – all granted 9/2017/0861 – 92a Weston Road - extension 9/2017/0827 – 67 Little Moorside – single storey extension 9/2017/0719 – Land off Maple Drive (variation of condition 2 relating to erection of 38 dwellings)</p>	SB
172/2017-18	Reports from Outside Bodies	<p>The sand and gravel committee meeting was not attended SAVE – Cllr Graham attended and minutes circulated to the Parish Council School – Cllr Wheeler explained that the school classroom extension work had been delayed by an objection to the construction traffic being routed via Derby Road. This has now been resolved and the works are due to commence at half term</p>	
173/2017-18	Finance – Schedule A & B	<p>The council RESOLVED that the accounts set out in Schedule A be approved for payment. The council RESOLVED that the accounts set out in Schedule B were correct It was RESOLVED the bank reconciliation was accurate as was the Budget V Actual report</p>	
174/2017-18	Date, time of the next meeting, Agenda items to be listed	<p>The next meeting will be held on Tuesday 21 November at 7.30pm Agenda items will be all carried forward items and CCTV</p>	
		<p>Part 2 – Exempt Items The council excluded the public from the remaining part of the meeting and a resolution was passed as follows: <i>That under section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the business set out in the Agenda Item Review of Employee Contracts on the grounds that it involves the likely disclosure of exempt information as defined in the agenda item.</i></p>	
		No Exempt Items	

Finance Schedule for Aston on Trent Parish Council Meeting 17 October 2017

Schedule A: Expenditure for Approval

Date	Payee	Details	Cheque Nu	Net	VAT	Total to Pay	Subtotal >1 payments
06/10/2017	Alexander & Co	Invoice 002384 Deed of Variation for Peppercorn Rent		£690.00	£130.00	£820.00	
17/10/2017	Dave Corden	October Wages		£260.00	£0.00	£260.00	
01/10/2017	ICS	Invoice number 10732 Works per Valuation 1 to 30/9/17		£11,698.66	£2,339.73	£14,038.39	
01/10/2017	June Smedley	Flow ers for the planters		£12.00	£0.00	£12.00	
01/10/2017	June Smedley	Compost for the planters		£4.99	£0.00	£4.99	
01/10/2017	June Smedley	Flow ers for the planters		£6.60	£0.00	£6.60	
17/10/2017	June Smedley	October Wages		£48.00	£0.00	£48.00	71.59
01/10/2017	MFA Building Control Ltd	Invoice 31194 Building Control Works at the Recreation Centre		£900.00	£180.00	£1,080.00	
17/10/2017	Royal British Legion Aston & Weston	Donation to the British Legion to support the Civic Parade	2945	£200.00	£0.00	£200.00	
12/10/2017	Sheena Butcher	Printer Cartridge		£13.33	£2.67	£15.99	
17/10/2017	Sheena Butcher	October Wages		£835.58	£0.00	£835.58	
17/10/2017	Sheena Butcher	Use of home office September 2017		£28.80	£0.00	£28.80	880.37
03/10/2017	The Tax Partnership	Incoice TAX198294 Payroll Services July - September 2017		£30.00	£6.00	£36.00	
10/10/2017	Turfworks Groundcare Ltd	Invoice 539/41/4 Ground Maintenance from 12/9-10/10		£875.07	£175.01	£1,050.08	

Totals £15,603.03 £2,833.41 £ 18,436.43

Schedule B: Income since last meeting

Bank balance 15/10/17

£178,511.37

Including income of:

Burial Income to date:

Avril	Contribution towards hanging baskets	£	20.00	
J Beresford & Sons	Memorial for C Lydon C6	£	270.00	
Weston Power Distribution	Electricity Wayleave Payment ref 7501372	£	43.56	
Weston Parish Council	Invoice 007/2017-18 Recharge Inv for Grass Cutting 13/5-10/10 plus Lyme Tree	£	657.55	Not received
Recreation in Aston	Invoice 008/2017-18 recharge for Rec Centre Trade Waste Bin from 1/10/17 - 31/3/18	£	190.84	
Simnett and Sons Funeral Directors	Burial for Donald Sydney Buck	£	800.00	

£ 4,280

Total Income since last meeting

£ 1,981.95

Less Payments not yet presented at the bank

£ 18,436.43

Weston Parish Council

Invoice 007/2017-18 Recharge Inv for Grass Cutting 13/5-10/10 plus Lyme Tree

£ 657.55

Correspondence Schedule for Aston Parish Council Meeting 17 October 2017

Schedule A – Information only

Item	Detail	Action taken
1	Mobile Library Service dates for Aston	Fwd to Parish Council via email, added to Facebook and on Noticeboards
2	Resident complaint regarding the smell of the compost on the fields around Weston Road	Advised to contact pollution control at SDDC
3	Donnington Park activity sheet	Fwd to Parish Council via email
4	DALC Annual Report	Fwd to Parish Council via email
5	Memorial Hall minutes	Fwd to Parish Council via email
6	PCC launches Community Funding Grant Scheme	Fwd to Parish Council via email and Neighbourhood Watch
7	Derbyshire Connect bus service	Advertised on Facebook Page and on noticeboards
8	War Memorial Hall Grant Scheme	Fwd to Julie Ingman
9	Equipment Grants for Youth Clubs	Fwd to Barbara James and Frankie Duncan
10	Donnington Park Consultative Forum	Fwd to Parish Council via email
11	EMA and Parishes under the flight path – meeting arranged Weston VH 20 Nov	Fwd to Parish Council via email
12	Construction vehicle access route notification for Aston School	Fwd to Parish Council via email
13	Gladman appeal withdrawn – SDDC refusal of planning permission stands	Fwd to Parish Council via email, added to Facebook and informed SAVE
14	Melbourne Area Forum agenda pack	Fwd to Cllrs Hicklin and Longley
15	Well Dressers AGM 22 November	Fwd to Parish Council via email

Schedule B – Requiring Action

Item	Description	Action / Decision
1	Prevent Training	FWD to Parish Council for any attendees

The chairman thanked everyone for attending and the meeting was closed at 9.10pm. The next meeting will be TUESDAY 21 November 7.30pm

Signed _____ Chairman / Vice Chairman