

Risk Assessment Inspection Log

Asset	Inspection Period	Inspection Month	By whom	Notes
Village signs and flower boxes	6 months	Jul-17	Parish Council	
Notice Boards	6 months	Jul-17	Parish Council	
VAS System	Monthly		Lengthsman	
Meetings	Monthly		Edward	Visual Inspection carried out each month
Trees	6 months		Steve / Parish Council	
Dog Bins	6 months	Jul-17	Parish Council	
Litter Bins	6 months	Jul-17	Parish Council	
Public Footpaths	6 months	May-17	Footpath advisory group	Advice presented at June meeting re maintenance required
Playground including mini football goals and POD (visual inspection by PC)	Monthly	Weekly	Steve / Haydn	Inspections emailed to Clerk on a weekly basis and recorded in the minutes at the Parish Council meetings
Benches	6 months	Jul-17	Parish Council	
Defibrillator	Monthly	Monthly	Jean / Mike	Log book in Memorial Hall and monthly submission confirmation emails
Pump House	6 months	Jul-17	Parish Council	
The Green	6 months	Jul-17	Parish Council	
Cemetery	6 months	Jul-17	Parish Council	