

**Minutes of the meeting of Aston on Trent Parish Council held on Tuesday  
21<sup>st</sup> June 2016 at 7.30pm at Memorial Hall, Aston-on-Trent**

**PRESENT:** Cllr E Hicklin (Chairman), Cllr T Hurrell (Vice Chairman), Cllr J Longley, Cllr M Selby, Cllr H Cope, Cllr Graham, Cllr Toon, Cllr Alberts, District Cllr H Coyle, District Cllr Watson, County Cllr R Davison, 3 members of the public

Agenda Item		Action
1. Apologies for Absence	Cllr H Wheeler	
2. Change of order	<b>Postpone item 14 to next meeting to allow footpath inspection</b>	<b>HW/SG/HC</b>
3. Declaration of Interest	<b>None</b>	
4. Public Speaking	<p><b>Cones outside Post Office</b> – SG to follow up with PO</p> <p><b>Archaeology</b> – a trench has been opened on crematorium site, clerk to write &amp; ask for preliminary report. Weston Road – the archaeological survey can be used as part of an objection</p> <p>Moor Lane/Walnut Close – overgrown, clerk to write to residents and also to ask lengthsman to trim/weedkiller</p>	<b>NH</b>
5. Reports	<p><b>Cllr R Davison:</b> New classrooms – DCC has allocated funding for classroom improvements for both Aston &amp; Weston schools. Aston Primary will have a single classroom extension at a cost of £380,000. DCC has already allocated funding for Weston although S106 money may be used towards costs. Richborough – Cllr Davison to give comments to DCC. Clerk to copy Cllr Davison in on PC's objection to SDDC. Cllr Graham asked for it to be noted that there had been severe flooding recently with sewerage backing up. Yates Avenue was flooded to doorsteps. Canal information board – Cllr Wheeler to assist. Area Forum – 14/07/16 Shardlow Village Hall. Flooding/Weston Road – call from resident during recent heavy rain. Chellaston Lane accident – DCC highways to inspect conditions on the lane. Cllr Hicklin to follow up with SDDC</p> <p><b>Cllr P Watson:</b> Local Plan – Part 1 was adopted by full council, there is a period of 6 weeks to allow anyone to formally object but will then be used for future planning applications. Part 2 – second consultation at Aston Primary School 28/06/16 17:00 – 19:45. There are some amendments including the settlement boundary being extended to include Richmond Villages and the settlement finishes at the end of the existing houses on Weston Road.</p> <p>Richborough – Cllr Watson cannot give opinion but can give his advice. Objections should focus on points from plans, including quoting figures. SDDC are obliged to provide 600 dwellings across the district over the period 2011 – 2028. Aston already has Richmond Villages and the residential dwellings alongside plus other, smaller developments. It is NOT in either Local Plans and Aston has an allocation in LPP2</p>	

	(Moor Lane). It is essential to keep the villages separate as they have very different identities. Note the recent flooding on Weston Road & Yates Avenue which are both close to the proposed development and would require substantial alteration to the current drainage system. Anyone can contact Cllrs Watson or Coyle if required. Cllr Watson suggested looking through the Richborough brochure and highlighting the errors. Include photos in objections.	
<b>6. Minutes May 2016</b>	The minutes were agreed by all, proposed by Cllr Selby & seconded by Cllr Graham. Items to note – VAS batteries are now in the parish budget, Cllr Hicklin has tried to contact Radarlux	
<b>7. Chairman's Announcements</b>	<ul style="list-style-type: none"> <li>• Cllr Hicklin met with grass cutting contractor – it was agreed to trim around the goalposts etc and to generally tidy up areas. Lower branches of some trees need removing to allow mower to pass underneath. Cllr Hurrell suggested re-writing the spec and going out to tender. The Bowling Green rough grass will be cut and grass will be collected from the churchyard in the future.</li> <li>• Derby Road – Cllrs Selby &amp; Hicklin met to prepare tender document for a new road at the cemetery (£575 +VAT)</li> <li>• Cemetery sign – agreed to postpone as no suitable location. Clerk suggested adding map to new cemetery leaflet</li> <li>• Thanks to lengthsman for work at cemetery, all looks very tidy</li> </ul>	<b>EH</b>
<b>8. Clerk's Report</b>	<ul style="list-style-type: none"> <li>• internet banking now up &amp; running</li> <li>• 2 x headstone applications approved by the council</li> <li>• Well dressing 2016 – the PC are disappointed with the district council's decision that the pubs will have to run entertainment on alternative nights following a complaint last year by a resident</li> <li>• Pre-school have received their 90<sup>th</sup> birthday medals and the school will receive theirs at assembly on 24/06</li> <li>• August meeting will be 9<sup>th</sup> August</li> <li>• Clerk has emailed everyone where possible on the contact list from the Richborough consultation to alert them of the outline planning submission</li> <li>• Memorial bench at playing field – clerk to liaise with RIA re location</li> </ul>	
<b>9. To discuss &amp; agree project expenditure for 2016/17</b>	Proposed by Cllr Graham, seconded by Cllr Selby. Agreed by all.	
<ul style="list-style-type: none"> <li>• £4000 RIA Tender document (EKV Designs)</li> <li>• £2000 Bowls Club donation</li> <li>• £2000 Village environment</li> <li>• £800 Cemetery road tender</li> <li>• £335 90<sup>th</sup> birthday medals</li> <li>• £2365 VAS &amp; CCTV</li> </ul>		

upgrades <ul style="list-style-type: none"> <li>• £1000 Contingency</li> </ul>		
<b>10. Finance &amp; bank reconciliation</b>	<b>**See below**</b> <b>It was agreed to pay all cheques – proposed by Cllr Graham/seconded by Cllr Hicklin</b>	
<b>11. To approve an amendment to the statement of accounts following internal audit</b>	Cllr Hicklin & the clerk read out & signed the amendment	
<b>12. DALC course</b>	Course cancelled	
<b>13. To agree to write to SDDC to formally request their takeover of responsibility for All Saints' Churchyard</b>	Question over Winterbottom area responsibility which is currently cleared by volunteers. This area is separate to the rest of the churchyard. Cllr Graham to contact the hall residents in the first instance. Motion proposed by Cllr Graham, seconded by Cllr Selby and agreed by all. Clerk to write to SDDC	
<b>14. Footpaths</b>	Postponed until July	
<b>15. Review Standing Orders</b>	Cllr Hurrell & the clerk to meet to review and then to send round in advance for comment and then for approval at August meeting.	
<b>16. Email etiquette</b>	Cllr Graham asked members to think before an email is sent or replied to – does it need reply to all? Does everyone need to know your own response? Does your comment add anything to the debate?	
<b>17. Planning Applications</b>	9/2016/0493 – Amendments to Fox Covert Farm: no objections 9/2016/0577 – Richborough outline planning: Aston PC's objection would be similar to previous submission. Clerk to copy SAVE in to reply. TH to draft response with clerk	<b>NH/TH</b>
<b>18. To consider the following (no decisions can be made in these categories)</b> <ol style="list-style-type: none"> <li><b>Reports from outside bodies</b></li> <li><b>Community/Environment</b></li> <li><b>Recreation</b></li> <li><b>School</b></li> </ol>	<p>a) Patient Participation Group – 5 more phone lines are to be installed, more appointments are available online, any patients who move away from the practice area cannot remain registered, there are plans to extend both surgeries, any books which can be sold can be given to Mike Selby, there is an AAA screening programme for abdominal aneurysms, appointments can be made all day not just at 8am</p> <p>b) Royal British Legion – Aston/Weston branch has been awarded runner up for best performance for the poppy appeal. The PC passed on their congratulations</p> <p>c) A hole in the flat roof of the recreation centre needs urgently repairing. Cllr Toon had a quote of £190, all agreed to go ahead and invoice PC</p> <p>d) <b>On 24<sup>th</sup> May the county council cabinet approved the Children's Services Capital programme for 2016-17. I am delighted to announce that £380 000 has been allocated to</b></p>	<b>NH</b>

	<p><b>Aston primary School for a classroom extension. This has been achieved through a long campaign including lobbying council cabinet members for children's services and officers responsible for school building development. This is a replacement classroom rather than an additional one.</b> Three classrooms have been deemed too small for current teaching and learning practice; one was extended a number of years ago, another was enlarged internally during the last summer break. The third is not possible to extend so an additional teaching area was preferred.</p>	
--	--	--

**Presented for payment at meeting on Tuesday 21<sup>st</sup> June 2016**

Cheque	Payee	Details	Net Total	VAT	Gross Total
2878	Mr D Corden	Lengthsman wages June 2016	187.20	0.00	187.20
2879	Mrs N Hyde	Clerk wages June 2016	356.03	0.00	356.03
2879	Mrs N Hyde	Use of home as office	28.80	0.00	28.80
2879	Mrs N Hyde	Traffic cones for post office	25.99	0.00	25.99
2880	HMRC	Tax June 2016	213.80	0.00	213.80
2881	Mick Shaw	Playing field bench refurbishment	170.00	0.00	170.00
2882	Mrs J Smedley	Gardening May 2016	43.20	0.00	43.20
2882	Mrs J Smedley	Plants	30.99	0.00	30.99
2883	Tower Mint	90 <sup>th</sup> birthday medals	375.19	75.04	450.23
2884	B Pegg Haulage	Limestone for payback team/park	139.45	27.89	167.34
2885	Plantscape	Planters 2016	1031.00	206.20	1237.20
2886	Community Heartbeat	Defib supplies	53.00	0.00	53.00
2887	Mr R Hill	Internal Audit 2016	200.00	0.00	200.00
2888	Playdales	Trim trail equipment and installation	4885.56	977.12	5862.68
2889	EKV Design* see item 9	10% of Developed & Technical Design fee	397.31	79.46	476.77
2890	Aston Gardening & Landscape	Maintenance at Derby Road cemetery	260.00	0.00	260.00
2891	Turfworks	Grass cutting May – June 2016	1119.54	223.90	1343.44
2892	Kit Buildings Direct	Doors Recreation Centre	768.00	153.60	921.60
		<b>Total</b>	<b>10,285.06</b>	<b>1743.21</b>	<b>12,028.27</b>

**Balance as at 13th June 2016 (Nat West statement)**

**£38,593.81**

Income included above:

APP Donation

£5700.00

Minor Maintenance DCC

£180.00

RIA Rent

£300.00

Trask Funeral Services

£600.00

Donation for floral décor	£25.00
Lymn Funeral	£600.00
Horobin Memorials	£180.00
<b>Balance as at 21<sup>st</sup> June 2016</b>	<b>£26,565.54</b>

**Derby Road Cemetery**

Total Income 2016/17:	£1780.00
Total Expenditure 2016/17:	£521.42

**The meeting closed at 21.20  
The next meeting will be Tuesday 19th July 2016**

Signed \_\_\_\_\_

DRAFT