

**Minutes of the meeting of Aston on Trent Parish Council held on Tuesday
21st March 2017 at 7.30pm at Memorial Hall, Aston-on-Trent**

PRESENT: Cllr E Hicklin (Chairman), Cllr T Hurrell (Vice Chairman), Cllr H Cope, Cllr H Wheeler, Cllr C Toon, Cllr C Alberts, Cllr M Selby, Cllr S Graham, County Cllr R Davison, District Cllr H Coyle, 5 members of the public

Agenda Item		Action
1. Apologies for Absence	Cllr J Longley District Cllr N Atkin & P Watson	
2. Change of order	To exclude the public after agenda item 20	
3. Declaration of Interest	Cllr T Hurrell – item 19 Bowls Club Planning Application	
4. Public Speaking	Thanks to the Parish Council for supporting the name change of the development on the north side of Weston Rd from Bluebell Close to Whitelands Close from the Local History Group. A concern was raised that the current developer plans for 3 houses will then lead to further housing for the whole field. The Parish Council cannot comment at this point as no application has been submitted. SAVE believe that a planning application is due to be submitted. It was stated that the Parish Council did object to the original application.	
5. Reports	<p>Cllr Coyle SDCC</p> <ul style="list-style-type: none"> • Gladman Housing Development Application – over 200 objection letters have been received, any that didn't go to the planning department are being forwarded. The date for objections has been extended until Friday 24 March. No date has been arranged for this to go to the Planning Committee as yet. The objections are listed in the committee papers on the website and is open for public viewing as a synopsis. <p>Cllr Davidson DDC</p> <ul style="list-style-type: none"> • Thanks and praise was given to Tash Hyde for her sterling work as Clerk and welcome given to Sheena Butcher. • Part 1 Planning – this does not protect villages from developments as planning can still be approved outside Part 1. This is of concern to Cllr Hillary. • Canal Notice Boards - the monies should be coming directly to the PC soon and notes/photos for the boards will be sent to the Canal Trust. • Airport Noise Complaint- this will be pursued at the next liaison meeting. • Shardlow Sand and Gravel Committee – the next meeting is on the 28th March where Weston footpaths and the bridge issues will be raised. • Annual Parish Council Meeting - will be in attendance 	
6. Minutes February 2017	Proposed by Cllr Hurrell, seconded by Cllr Wheeler. Agreed	

	by all	
7. Appointment of new Clerk	Sheena Butcher was appointed from a very strong field of 4 interviewees.	
8. Clerk's Report	<ul style="list-style-type: none"> • Richmond Dementia Awareness Week (14th-21st May). Richmond have arranged for the Virtual Dementia Tour to attend the village on the 19th May, and wanted to get the community involved in the project of raising dementia awareness in the area, by asking the villagers to show their support by hanging blue ribbons to their doors/gateposts etc. The Parish Council agreed if it will be advertised in the Acorn Magazine. Cllr Hurrell agreed to discuss this with Richmond Homes. • Correspondence received about issues with parking along Weston Road during building works. The contractor has responded and said he would ask his staff to park with more consideration. • New sub station appeared near the church, looks out of keeping in area. SDCC have said that the power company has the right to do this and does not need to inform the Parish Council. SDDC to send enforcement officer to view and will report back to PC • PCSO Guest has offered to run speed watch training for min 6 volunteers, this has been passed to SAVE and the Neighbourhood Watch for a response. Will try to get speed van in the area in near future if possible. If there is a good response it will be added as an agenda item. The clerk to track and report on responses. • SAVE posters were removed by Lengthsman as per his role but the PC were not aware that they were to be reused so some have been damaged, SAVE are unhappy about this. If SAVE want to leave posters up past the response dates on the poster, they must notify us to avoid this happening in the future. • Middle Wood – closed until 21 April to enable works to be carried out by Richmond Homes. • 165 objections have been received by the Clerk to date for the Gladman Housing Development. 	<p style="text-align: center;">TH</p> <p style="text-align: center;">SB</p>
9. Chairman's announcements	Thanks to Cllrs Longley and Selby for assisting with the Clerk Interviews. Thanks to Tash Hyde for her excellent Clerking for the past 3yrs 9 months.	
10. DALC/SLCC membership for	The clerk is to confirm if all training courses are included in the higher tier cost for DALC and if so proceed on the higher	SB Confirmed

2017/18	tier. SLCC costs of £93 both were proposed by Cllr Alberts, seconded by Cllr Selby.	higher tier
11. Finance	It was proposed by Cllr Selby and seconded by Cllr Graham to pay all invoices presented	
12. Increase in the Living Wage	It was proposed by Cllr Hurrell and seconded by Cllr Alberts to increase the wages for the Lengthsman and Gardener from £7.20 per hour to £7.50 with effect from 1 st April 2017	SB
13. Cost of burial / ashes internment for non - Aston Residents	The increased costs for non- Aston residents was proposed by Cllr Wheeler and seconded by Cllr Graham in addition the wording will be changed on all documentation to state Aston Village Settlement. This will be with immediate effect. Cllr Wheeler to include this in the next Acorn edition. The clerk is to notify all funeral directors and change the documentation.	HW SB
14. Trees backing onto Park View	Cllr Graham will inspect the trees and report back at the next meeting. The clerk to inform the parishioner of the process.	SG SB
15. Bluetooth Speaker at the POD	The clerk is to review the documentation and arrange for it to be serviced. An amount of less than £300 has been approved. Proposed by Cllr Selby, seconded by Cllr Alberts.	SB
16. Novation of the lease for the Recreation Centre	Alexander and Co have approximated between £1500 - £4000 + VAT in fees to sort the lease and novation. This figure will become a fixed cost once they have received the information from Sport England. Cllrs Toon, Hurrell and Hicklin are the subcommittee responsible for the Recreation Centre lease and novation.	
17. Update on the Recreation Centre	Colin Stewart and Barbara James are the RIA representatives on the sub- committee with the parish council. The Parish Council need to progress the loan application which can now happen with the new clerk on-board. It has been made clear that the Parish Council will not step back from the building once the works are completed. A complete walkthrough took place by the committee to fully specify the works which has been given to the Architect. They have estimated 32 weeks to specify and the costs for the Architect are as follows: £410 Drawings £650 Mechanicals / Electricals £300 CDM regulations These amounts were proposed by Cllr Toon and Seconded by Cllr Selby An additional line item quote of £1300 for site viewings was refused on the advice of Cllr Toon. Cllr Toon to verbally inform Jon Naden (Architect) of the outcome of the meeting and the Clerk to instruct John to proceed with the agreed works (3 items)	TH CT SB
18. Support from the Parish Council to the	This has been actioned and sent	

<p>Aston History Group for a lottery application</p>		
<p>19. Planning Applications</p>	<p>0171 – Loft conversion/dormer 9 Shirley Park – no objections. 1051 – Relocation of Richmond Sales Office to Bowls Club – Support. 0024 – Erection of agricultural building, Shardlow Road – Clerk to request that they use green coloured roof sheets instead of grey so that it is in keeping with the local environment.</p>	<p>SB</p>
<p>20. To consider the following <i>(no decisions can be made in these categories)</i></p> <ul style="list-style-type: none"> a) Reports from outside bodies b) Community/Environment c) Recreation d) School 	<p>A. Save Meeting – Cllr Longley attended. SAVE will be objecting to 84 Weston Road and request that Aston Parish Council also object. Weston Parish Council and SAVE will not pursue a neighbourhood plan. 2 reporters attended the SAVE meeting.</p> <p>B. Joint Weston / Aston Parish Council Meeting – Cllrs Hicklin & Hurrell will attend to discuss footpaths. Cllr Hurrell will discuss the footpaths and Middle Wood with Richmond prior to the joint meeting so that both councils are fully informed of Richmond’s Plans. If any Cllrs want items raising with Weston, please inform Cllrs Hicklin and Hurrell.</p> <p>There have been 8 responses to date for the Annual Parish Meeting. The clerk is to send out a reminder about the closing date to respond by Friday 24 March.</p> <p>Cllr Alberts had been contacted by a parishioner stating that he had not had a response to his question regarding changing the Parish Boundaries. Cllr Hicklin had verbally responded and followed this with an email but has not asked the question to SDDC. This will be added to Mays agenda to determine if Aston Parish Council want to ask SDDC to formally review the Parish Boundaries / ask the parish obtain 250 + signatures for a petition as per the ‘Guidance on Community Governance Review’ Cllr Hicklin to re-contact the parishioner to clarify the position.</p> <p>Cllr Alberts requested that the clerk send out the donation request letters for plants in April.</p> <p>Non-urgent agenda items will be put into May’s</p>	<p>SB</p> <p>EH</p> <p>SB</p>

	meeting due to the shortened time for the meeting in April due to the Annual Parish Council Meeting.	All
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Presented for payment at meeting

Payee	Details	Net Total	VAT	Gross Total
D Corden	Wages March 2017	249.60	0.00	249.60
N Hyde	Wages March 2017	499.95	0.00	499.95
N Hyde	Home as office March 2017	28.80	0.00	28.80
J Smedley	Gardening winter 2016/17	43.20	0.00	43.20
HMRC	Tax March 2017	151.80	0.00	151.80
The Tax Partnership	Payroll Jan – Mar & year end	41.00	8.20	49.20
All Saints' Heritage Centre	Room hire	15.00	0.00	15.00
Matt's Landscape Solutions	Stile replacement/fence repair	435.00	0.00	435.00
Acorn Tractors & Machinery	Roller for AoT Village Cricket Club	1150.00	230.00	1380.00
DALC	Membership 2017/18	553.71	0.00	553.71
SLCC	Membership 2017/18	93.00	0.00	93.00
	Total	3261.06	238.20	3499.26

Bank balance 15/03/2017

£29,672.14

Including income (Horobin Memorial & Co-op Memorial)

£360.00

Less payments above

£3499.26

Balance

£26,442.88

Derby Road Cemetery

Total Income to date 2016/17:

£8134.00

Total Expenditure 2016/17:

£2902.42

The Chairman closed the formal part of the Non-Exempt Section of the meeting today. It was RESOLVED that, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part I of Schedule 12A of the Act.

The Chairman thanked everyone for attending the meeting and the Non-Exempt section of the meeting was closed at 9pm

PART TWO - EXEMPT ITEMS

20. Sick Leave for Village Lengthsman	It was resolved that whilst on sick leave the Lengthsman must provide copies of the Unfit to Work Note from the Doctor and a Fit for Work Note upon his return. Cllr Wheeler to contact the Hoover Group to see if they can cover any of the Lengthsman's tasks in his absence. Cllr Selby and the Clerk to meet the Lengthsman to discuss the above decisions.	HW MS & SB
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The chairman thanked everyone for attending the meeting and the exempt section was closed at 9.00pm

The next meeting will be Tuesday 18th April 2017

Signed _____

Chairman / Vice Chairman